



ADMINISTRATION

POSITIONS IN THE FOREST PRODUCTS INDUSTRY



HUMAN RESOURCE PROFESSIONALS

OTHER JOB TITLES: *human resources officer, personnel officer, recruitment specialist, staffing analyst, staffing co-ordinator.*

IF YOU WANT GOOD PAY, OPPORTUNITIES TO LEARN ON THE JOB, A GREAT LIFESTYLE AND THE CHANCE TO WORK IN CANADA'S GREENEST WORKFORCE, THEN THE FOREST PRODUCTS INDUSTRY IS RIGHT FOR YOU.

Why green? The forests are a renewable natural resource and the Canadian forest products industry is known for its world-class environmental credentials, including having the most certified forests in the world, and cutting more than 70% of its greenhouse gas emissions since 1990.

The industry offers something for everyone. It's an industry with a reputation for investing in skills training and career growth, and no matter what part of the forest products industry you work in - on the mill floor as a mechanical engineer, or in the forest as a forestry technician - every job is part of the greenest industry in Canada.

Canadian forest product companies will need to hire 60,000, or more, **new workers by 2020** to meet demand and you could be one of them!

DESCRIPTION

Human resources and recruitment officers identify and advertise job vacancies, recruit candidates, and help select and reassign employees. In forest products companies, human resources officers are involved in activities in areas like working practices, recruitment, pay, employment conditions, negotiating with external suppliers, and ensuring equality and diversity are in balance at the workplace.

KEY RESPONSIBILITIES

Human resources professionals do more than manage staffing. They also:

- identify current and prospective staffing requirements
- advise job applicants on employment requirements
- contact potential applicants to arrange interviews
- recruit new graduates
- give advice on staffing policies and procedures
- administer grievance procedures
- negotiate employment settlements and terminations

THIS JOB IS RIGHT FOR YOU IF...

- you want to live an oversized life in one of Canada's beautiful forest communities
- a sense of community is important to you
- you like variety and learning new things
- you want to make a difference working in a green job
- you are a people person
- you are a strategic thinker

\$ EARNING POTENTIAL



This is the high end of the Canadian average. In some areas, human resource professionals make \$50 per hour.

+ BENEFITS MAY INCLUDE

- Apprenticeships
- Career growth
- Daycare
- Dental and medical plans
- Employee assistance plans
- Pensions
- Ongoing training

EDUCATION AND TRAINING

To become a human resources professional, you will need to earn a university degree or college diploma in a field related to personnel management like business administration, industrial relations, commerce or psychology. Another option is to complete a professional development program in personnel administration. Some of the more successful people in this field are *Certified Human Resources Professionals (CHRP)*s. Here is a complete list of Canadian Universities and Colleges: thegreenestworkforce.ca/education

#LIFE'S BETTER HERE

Dare to Compare. See how much time and money you would save by moving to a forest community. Visit thegreenestworkforce.ca/compare